Inter-City Baptist School
Bring Your Own Device (BYOD)
Student/Parent Agreement

Introduction:
Inter-City Baptist School (ICBS) is committed to preparing students academically for their next level of training. The implementation of our BYOD program will immerse our students into a technology-rich instructional environment to become effective users and communicators of information in order to function in a technological society. Understanding and adhering to the following guidelines and procedures is necessary for the success of the program.

A. General Security
Never leave your computer device unsecured. Computers should be password protected and stored in your locked locker.

B. General Use of the BYOD
1. Students are not allowed to use a device for BYOD purposes that has 3G or 4G service enabled; devices may only support WIFI service.
2. Students who bring their own device may be required to install software specified by the school and attach a sticker to the device identifying administrative approval for use of the device at ICBS.
3. Students are REQUIRED to bring their computer device to school each day, with a fully charged battery. Students may not be given the use of a loaner computer device if they leave their device at home. Students may not be permitted to charge their device at school.
4. Computer device sound must be muted at all times unless permission is obtained from the teacher for instructional purposes.
5. The student takes full responsibility for his or her device and keeps it with him or herself at all times. The school is not responsible for the security of the device.
6. The student is responsible for the proper care of their personal device, including any costs of repair, replacement or any modifications needed to use the device at school.
7. Student computer devices will be subject to routine monitoring by teachers, administrators and technology staff. Users shall have no expectation of privacy while using their computer device to access ICBS electronic information resources including the contents of computer files or communication undertaken by way of the computers and/or network. Teachers and/or ICBS administration may conduct an individual search of a student's computer, files, video, email or other related items if there is suspicion that ICBS policies or guidelines have been violated.
8. Avoid using your computer device in areas which may lead to damage or theft.
9. The student may not use the devices to record, transmit or post photos or video of a person or persons on campus. Nor can any images or video recorded at school be transmitted or posted at any time without the express permission of a teacher.

C. Parent Expectations
In order for students to experience all the success and benefits that this program can offer, ICBS encourages parents to monitor their child's appropriate Internet use and adherence to Internet guidelines when using their computer device. Parents should ensure that their child adheres to Internet guidelines established at home and at school.

D. Email
Email transmissions and transmitted data shall not be considered confidential and may be monitored at any time by designated staff to ensure appropriate use.

E. Internet Access/Filtering

As required by the Children's Internet Protection Act, a current filtering solution (blocking and monitoring inappropriate websites) is maintained by the school system for school use on the computer device. The school cannot guarantee that access to all inappropriate sites will be blocked. It is the responsibility of the user to follow guidelines for appropriate use of the network and the Internet. ICBS will not be responsible for any problems encountered while on the network or the Internet. Use of any information obtained through the Internet is at the user's own risk.

F. Technology Policy

It is the policy of ICBS to mandate and expect that technology, including the internet system be used in a responsible manner. ICBS has established policies and procedures for the use of all technology systems along with rules governing the behavior for accessing the system. All electronic communications, including email and internet communications should conform to the school's acceptable use policies as outlined in this document as well as reflect biblical guidelines for life and practice. Those who do not comply with these standards of behavior may lose their privileges to use the system and/or be subject to disciplinary action that may result in the loss of network privileges and/or additional disciplinary action up to and including the reporting of criminal activity.

Students shall have no expectation of privacy when using ICBS email or computer systems. Email messages shall be used only for approved educational purposes. Students must use appropriate language in all messages. Students are expected to use the system following guidelines approved by teachers or the administration.

Any email or computer application or information in school computers or computer systems is subject to monitoring by the staff and/or administration. The school retains the right to duplicate any information created by students in a computer system or on any individual device. Students, who violate these rules, or any other classroom rules relating to computer use, are subject to disciplinary action up to and including expulsion from school.

G. Technology Usage Guidelines

In school, student access to, and use of, the Internet will be available only through the ICBS web filtered WIFI. Users shall promptly report to a teacher or other school employee any message received that is inappropriate or makes the user uncomfortable.

In school, email access use for students may be used for classroom related use only. Email is not guaranteed to be private. People who operate the system do have access to all mail. Messages relating to or in support of illegal activities may be reported to authorities.

All copyright issues regarding software, information, and attributions of authorship must be respected. If you are unsure whether or not you can use a specific item, you should request permission from the copyright owner. Copyright law can be very complicated. If you have questions, ask your teacher. The unauthorized copying or transfer of copyrighted material will result in the loss of network privileges.

Additional General Guidelines:
1. Do not deliberately spread computer viruses.
2. Do not intentionally search for, view, and/or distribute inappropriate materials.
3. In compliance with federal guidelines, ICBS has installed and maintains a filtering device that is monitored on a regular basis. Access to the Internet is not a right, but a privilege. If students violate rules they will lose access privileges and may be subject to disciplinary action.
4. Comments that are sexually suggestive, humiliating, or threatening are not allowed.
5. Email or posted messages which include insulting words or expressions which intend to injure, intimidate, bully, or harass others are not allowed. These prohibited behaviors include, but are not limited to, derogatory comments with respect to race, religion, gender, age, or disability.
6. While the school respects the right of employees and students to use social networking sites (i.e. Facebook) to communicate with others, any postings referencing ICBS shall always be professional and respectful of the school, ICBS employees, parents, and students.

Examples of Inappropriate Use
1. Logging on to another person's computer without his/her permission
2. Using a computer device not assigned to you (Teachers may allow students to look on with another student for instructional purposes only.)
3. Using proxy sites to bypass web filtering
4. Videoing or taping on school property (not permitted without teacher permission and must be related to a school assignment)
5. Emailing or chatting during class when not related to a school assignment
6. Using profanity
7. Frivolous use at school, such as but not limited to, gaming, playing videos, watching YouTube, etc.
8. Cheating

Consequences include but are not limited to: General school discipline, suspensions, and loss of technology privileges up to a semester

Examples of Unacceptable Use
1. Inappropriate communication to the faculty or staff
2. Threats and/or cyber bullying of any kind
3. Using a computer device to plan a fight, cause harm or commit a crime
4. Possession of inappropriate files
5. Pornography
6. Manufacturing – using a camera to create inappropriate pictures/movies
7. Distributing – sending/sharing inappropriate files with other individuals
8. Bootleg movies or music
9. Intentional actions which are harmful or potentially harmful to school maintained systems.
10. Criminal acts

Consequences include but are not limited to: After school detention, school suspension, disciplinary probation, dismissal and criminal actions being reported to the authorities.

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Inter-City Baptist School
Student/Parent BYOD Agreement
Please Print All Information

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Student's Full Name: _____

Student's Grade: _____

Parent/Guardian Name: _____

Street Address: _____

City: _____ Zip: _____

Phone: Home _____ Work: _____ Cell _____

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Acceptable Use Policy Agreement (Read Carefully)

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I HAVE read and understand all the terms of the Student/Parent BYOD Agreement. I AGREE to allow my child to participate in Inter-City Baptist School BYOD Program.

I HAVE discussed the Student/Parent BYOD Agreement and ICBS policies contained within this document with my child and will ensure that he/she complies with all documented terms, including the acceptable and prohibited use provisions in the Agreement. I acknowledge and understand that my child will have access to the Internet and may be subject to the risks associated with Internet usage, including those associated with adult sites, chat rooms, social networking sites, and other unauthorized Web sites.

I AGREE that neither ICBS nor its employees shall be liable for any harm resulting from the aforesaid risks.

Parent/Guardian Signature: _____

Student Signature: _____

Date: _____